



# Galway CENTRAL SCHOOL DISTRICT 518-882-1033



Extension	Extension
Superintendent of Schools Brita Donovan, Ed.D3224	Athletic Director Michael Glenn
Junior/Senior High School Principal (6-12)	<b>District Clerk</b> Linda Dumblewski3224
Michael R. Miller	Supervisor Transportation & Grounds
Elementary School	Greg Perron3209
Principal (PreK-5) Nicole Luft4240	Business Administrator Courtney Sayward3226
Director of Pupil Services/ Special Education	Director of Facilities Christopher Cook3234
Jennifer Hall3249	Guidance Office
Director of Curriculum.	Rebecca Roberts (PreK-5)4280
Assessment & Diversity/Equity	Shannon Britten (6-8)
Christine Delaney3314	Kathy Morck (9-12)3811
PreK-12 Assistant Principal TBD3218	Nurses           Erica Rose (PreK-5)

	Extension
Psychologist Amanda Root	
<b>Registration of New Student</b> Lisa Marcellus	
School Cafeteria Amy Thompson	4243
Social Worker Christine Bornt	4908
Voting Information District Clerk	3224
Working Papers Guidance Office	3810

#### **Board of Education**

Jay Anderson, President

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Stacey Caruso-Sharpe, Vice President

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**Krystal Pashley** 

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**Jeremy Sowle** 

boejsowle@galwaycsd.org

For email addresses, please go to www.galwaycsd.org

### Junior/Senior High School Staff 6-12

#### **Business** Shauna Sitts **English Department** Karen Decker

Jared Linck Melanie McDonald Kelly O'Brien-Yetto Kristin Ostrander Joshua Schaperjahn

Family & Consumer Science Susan Kinne

**Amy David** Maureen Mierzwa-Latza

**Fine Arts** 

#### **Mathematics** Katrina Barr Charles Diamond Edie Houle Benjamin Jacaruso Lynn Prehn Kristin Sheehy Crystal Silsby Music **Gary Barrow** Mellenie Booth **Physical Education** Ross Hayden Kristin McAlonen

Health

Library

Jennifer Gerber

**Amy Derwin** 

#### Reading Theresa Pelton Science Staci Clark

Rachel Clav Kris Darlington Jeanine Flinton Carla Gload Paul Levin **Social Studies** Beth DeLuca Christopher Kirvin Brianne Lushkevich Geoffrey

Maliszewski

David Nettleton

Michael McGowin

## **Special Education**

Flizabeth Brewster Michelle Durand Katherine Huszar Jesse Radosti

#### Tech/PLTW/ Agriculture

Michael Glenn Lee Levine

## **World Languages**

Kristen Dowen Brenda Peconie

#### **Pre-Kindergarten**

Shannen Moore Hannah Feldman Danielle McGee

#### Kindergarten

Nicole Best Laura Greenhouse/ Mary Short

Johnna Mitola

#### **Grade One**

Dorothy Chynoweth Katie DiBlasi Mallory O'Reilly/ Sara Marshall

#### **Grade Two**

Jessica Carter/ Allison Reynolds Vanessa Couse Alicia Dunbar

#### **Grade Three**

**Christine Adams** Katey Hurley/ Olivia Green Julia Sirianni

#### **Grade Four**

Lauren Darlington Sara Immel/ Lindsev Radloff Nicole Marotta

#### **Grade Five**

Joseph Henry Elementary School Staff PreK-5

Mariann Gribben Bradley Johnson/ Jennifer Lembo Carol Remscheid

#### **Special Education**

**Erin Bowers** 

Nicole Funk Rachel Montalbano

#### Intervention **Specialists**

Lucinda Ormiston Jennifer Suydam Jennifer Yerdon

#### **Specials**

Paula Canell

Samuel D'Alessandro

Amy David

**Amy Derwin** 

**Abigail Duffy** 

Jennifer Fischer

Jennifer Rodrigue

**Speech Therapy** 

Tina Grolley

## **Community Information**

#### **Community Use of the Schools**

Many local not-for-profit organizations use school facilities to hold their meetings and activities. Any organization using school facilities (including the gyms and fields) or engaging in fund-raising activities in the schools must purchase one million dollars of liability insurance naming the school district as an additional insured. Use of school facilities requires you to create an account and fill out a form that is available on the district website. All requests must be made at least two weeks prior to your requested use date per Board of Education policy.

#### School Available for Walkers

During the cold weather months, the school provides an excellent place for adults to walk for exercise. The high school is available from 4–8 PM. You are welcome to walk during the months of November – April only when school is open. If you are interested, please contact 518-882-1033 ext. 3200 for more information.

#### School/Athletic Facilities

The school track, courts (tennis, basketball, volleyball), and playground are open to the public during nonschool hours. The surfaces can be easily damaged by improper use, therefore bicycles, skateboards, roller blades, strollers or other wheeled devices are prohibited. Only proper rubber soled footwear is permitted. All facilities are protected by 24-hour video surveillance. Please help us protect our athletic facilities.

#### **Pets**

No pets are allowed on school grounds at any time.

#### **Committee on Special Education**

Committee on Pre-School Special Education (CSE/ CPSE) are multidisciplinary teams, established in accordance with Individuals with Disabilities Act prior to entrance. (IDFA), that coordinate evaluations and recommend programs and related services for children with disabilities. The CSE/CPSE meet twice a month, or

as needed, to review evaluations and programs for students who are referred. If you would like to refer your child for an evaluation, or would like to have your child's special education program reviewed, please call 518-882-1033 ext. 3249. For more information please see the website below:

https://www.p12.nysed.gov/specialed/publications/ policy/parentguide.htm

#### **Title I Parent and Family Engagement Policy**

The Board of Education recognizes the rights of parents/persons in parental relation to be fully informed of all information relevant to their children. including children who participate in programs and projects funded by Title I. Therefore, the Board of Education encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of District programs, as well as activities and procedures that are designed to carry out the Every Student Succeeds Act parent involvement goals.

#### **Student Registration PreK-12**

Resident pupils are defined as any child of school age who resides with a parent/guardian whose permanent, legal residence is located within the boundaries of the school district. Families may register on the website www.galwaycsd.org through FamilyID.

#### **Pre-Kindergarten:**

Any resident child who will be four years old on or before December 1st of the school year is eligible for admission.

#### Kindergarten:

The Committee on Special Education and the Any resident child who will be five years old on or before December 1st of the school year is eligible for admission. Registration is held in the spring of the year

#### **Volunteer Opportunities**

The school uses volunteers in many ways, from helping pupils in classrooms, computer labs, and cafeterias to publishing elementary pupils' stories, shelving library books, presenting for Career Awareness Day, and participating in the Academic Stakeholders Council. Collectively our PTSA relies on hundreds of volunteers. Residents are also welcome to call school principals or talk to their child's teacher about opportunities for volunteers.

#### **Shared Decision Making Team**

We believe all students can succeed in learning. In order to educate all students to their highest level of academic performance while fostering positive social and emotional growth, each building has established a Shared Decision Making Team to analyze issues and recommend changes in educational procedures. The teams follow guidelines outlined in the District Plan adopted by the Board of Education. The minutes are available for review in each building office.

We encourage parents, staff, and community members to get involved in the Galway Shared Decision Making Teams. For more information, please contact the Elementary Principal or Junior-Senior High School Principal.

#### **Donations**

The school district receives many thousand dollars worth of donated furniture, computers, or other equipment each year. If you are considering such a donation, please contact the administrator most closely involved. Although the district is grateful to anyone wishing to make a donation, we can accept only materials that are judged to be safe and genuinely useful to our staff or students. All donations must be recommended by an administrator and formally accepted by the Board of Education.



## **Community Information**



#### **Non-Discrimination Notice**

The Galway Central School District does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race, or handicap in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or §504 of the Rehabilitation Act of 1973 and the NYS Human Rights Law. Inquiries regarding this non-discrimination notice may be directed to Section 504/Title IX Coordinator at 518-882-1033 ext. 3244.

#### **Tobacco Policy**

State law prohibits any tobacco related use on school property by anyone, including adults. This means that persons wishing to use tobacco related products at school or athletic events must leave school property to do so.

#### **Annual Notification of the Asbestos Management Plan**

In accordance with the Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) of 1987 (40 CFR Part 763), the Galway CSD is required to give annual notification stating that the Asbestos Management Plan for each building is available for review during normal business hours in the LEA Asbestos Designee's office.

Six-month periodic asbestos surveillances as well as a triennial inspection are required in pursuant of AHERA. The triennial inspection will be completed by July 2024, and a six-month surveillance is conducted



every June and December. The recently approved Capital Improvement Project will entail some asbestos abatement. This process will be conducted over the next few years. Whenever asbestos abatement is performed, all work is conducted according to all applicable local, state and federal regulations.

For more information, please contact the LEA Asbestos Designee Jonathan Taggart at 518-882-1033 ext. 3234.

#### **Fire Inspection Completed**

The annual fire inspection was conducted in January 2023, and the required reports were submitted to the New York State Education Department. For questions please contact 518-882-1033 ext. 3234.

#### **Pesticide Notification**

The Galway CSD may use pesticide products periodically throughout the year.

The Pesticide Neighbor Notification Law requires school districts to maintain a list of staff and persons in a parental relation who wish to receive 48-hour written notice prior to the application of pesticides. Written notifications will include the date, locations and product used for each application.

For further information or to be placed on the school specific 48-hour notification list, please contact Christopher Cook, Director of Facilities, at 518-882-1033 ext. 3234.



#### **Green Cleaning Products**

Galway CSD's goal is to obtain and utilize Green Cleaning Products that reduce potential impacts to human health and the environment as outlined in the NYS Office of General Services guidelines for environmental-sensitive cleaning and maintenance products.

#### **Anti-Idling Law**

The Anti-Idling Law prohibits the idling of a diesel or non-diesel fueled engine for more than five consecutive minutes except to maintain temperatures inside the vehicles during cold or hot weather when it is required by certain regulations and the operation of equipment. Galway's Transportation Department monitors compliance with the Anti-Idling Laws. When loading or unloading buses at school, buses are shut off. Visitors must follow the same rules and regulations regarding the idling of buses.

#### **Voting Information**

To vote in school elections you must be a registered voter. To register, please contact your local Board of Elections office at the phone numbers shown below. By registering, you will be eligible to vote in school elections and national elections.

Saratoga County Residents:

Saratoga County Board of Elections - 518-885-2249

**Fulton County Residents:** 

Fulton County Board of Elections - 518-736-5526





## **Parent/Student Information**

## **Bus Safety and Transportation Guidelines** Students are given the privilege of riding school buses.

To ensure the safe and problem free transportation of all District students, please carefully review, with your students, the policies and procedures listed below:

- This privilege may be revoked for disorderly conduct, insubordination or infraction of the rules of safety which include such things as smoking, fighting, eating, shoving, pushing, shouting or the use of profane language while riding the school bus.
- Students must remain in their seat while the bus is in motion. Arms, head and hands are to be kept inside the bus. After leaving the bus, students who must cross the road are to walk 10 feet in front of the bus and the bus driver will motion them to cross.
- Electronic devices are not allowed in school or on the bus except in administrative-approved circumstances. Large instruments, snow slides, and other large items will not be allowed on the bus because they are a safety hazard.
- For the students' safety and to ensure consistent bus runs, students are to be picked up five days per week at the same pick up point and dropped off five days per week at the same drop off point. The pick up location may be different from the drop off location.
- PreK, kindergarten, first grade and second grade students will only be let off the bus when the driver sees an adult who is recognized as being responsible for the child. The only exception is a written request to allow the student to get off with an older sibling. Waiver forms may be obtained by calling the transportation department.
- Requests for a change in runs are not to be made to the driver. To request a bus run change, contact the Transportation Supervisor

in writing. Reminder: To ensure the safety of our students, Board policy requires that each student be picked up at one location five days per week and dropped off at one location five days per week.

- The bus driver's responsibility begins when the student gets on the bus and ends when the student gets off the bus. Drivers can only note incidents that happen outside the bus and advise administrators of any such incidents.
- All drivers are required to make an effort to communicate with parents prior to filing a Bus Conduct Report with the building principal. This does not apply in the case of serious safety issues.
- Please make sure your house number is displayed where it can be clearly seen by the bus driver.
- It is a violation of the New York State Motor Vehicle Law to pass a school bus with red lights flashing whether it is in a parking lot or on the road.
- Bus routes may change throughout the year due to students moving in or out of the District.
- If your child is to be picked up and/or dropped off at a babysitter's house, you must submit a babysitter form to the transportation department.
- All buses will have seating charts with students seated by grade.
- NYS law prohibits standees on school buses.

All phone communications pertaining to transportation issues should go through the supervisor of transportation at 518-882-1033 ext. 3201 after 6 AM.

In order to continue our efforts of operating as efficiently as possible, all our drivers have been directed to consolidate their pick up and drop off points as much as possible. We encourage you to work with the drivers on this task.

#### **Child Nutrition Program**

The school website (www.galwaycsd.org) has menus and a link to Linq Connect where you can set up a free account that tracks student meal purchases for up to 30 days. For a small fee, charged by Linq Connect, you can pre-pay for student meals online at the same location. You can find out how to get free bonus meals there, too.

If the account has a negative balance, the bonus meal is not applied. When sending money with students, checks are preferred. Place your student's ID number on the check. Please encourage your child to ask often how much money is left on their account and to notify you when they make extra purchases.

Applications for Free and Reduced Price Meals are sent home with students on the first day of school. ONLY ONE APPLICATION PER FAMILY is needed. YOU ARE ENCOURAGED TO MAIL THE APPLICATION. Simply complete the application according to instructions, tear then fold the form with the address showing, seal with tape, add a stamp where indicated, then drop it in the mailbox. This will assure confidentiality for your family.

If your family is eligible for FREE or REDUCED LUNCH, they are also eligible for FREE or REDUCED BREAKFAST. Mrs. Thompson is available to assist with completing applications for Free and Reduced Price Meals. Please call 518-882-1033, ext. 4243 and she will be happy to assist you.

	Breakfast	Lunch	Milk
PreK-5	. \$2.00 served @ 7:45 a.m	. \$2.85	\$.75
Grades 6-12	\$2.15 served @ 7:45 a.m.	\$2.95	\$.75
	\$2.90 (plus tax)		

#### **Student Discipline**

Learning can take place only in an orderly, mutually respectful, caring environment and in an effectively-managed classroom. Discipline is a process whereby students take increasing responsibility for their own actions. It is a cooperative process in which all staff members, students, and parents share responsibility.

The district follows a student code of conduct. The code sets forth desired and prohibited student behavior and the range of consequences that may result from violations of the code. The code of conduct is posted on the Galway School website (www.galwaycsd.org) in the District section.

Students who use or possess alcohol or any illegal substance on school grounds or at school-related events will be suspended and risk further sanctions up to and including expulsion from school.

#### **Dignity for All Students Act**

The Dignity for All Students Act (DASA) requires school districts to develop a policy that prohibits harassment, bullying, and discrimination and adds awareness to actual or perceived race, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, and gender. The goal of the DASA is to create a safe and supportive school climate where students can learn and focus in a welcoming considerate environment.

For more information about DASA and the Galway Central School District's policy, please visit our website at www.galwaycsd.org or call the school's main office at 518-882-1033 ext. 3249 or email jhall@galwaycsd.org.

All information in this calendar was correct at the time of printing. For updates, please visit www.galwaycsd.org or call the school.





#### **Parent Information**



#### **School Hours and Bus Runs**

Doors will open at 7:45 a.m. for PreK-12 students eating breakfast.

PreK-12: 7:50 a.m. -2:22 p.m.

#### **Attendance Focus**

Daily attendance has always been an important part of academic success at school. Children's health is a top priority, and we want to encourage children to attend school only when they are physically well enough to do so. Any Jr/Sr High School student with more than 15 absences, tardiness, and early departures (ATEDs) for one half year course, or 30 ATEDs for a full-year course, may not receive credit for that course. To ensure that parents and students are aware of the implications of this minimum attendance requirement, the teacher or other designated staff member(s) will advise the student and contact the parent(s) by phone and email at appropriate intervals prior to the student reaching 15 or 30 ATEDs.

#### **Reporting to Parents**

Students in grades PreK-5 will receive report cards three times during the school year. Grades 6-12 will receive a report card four times per year. In addition to the report cards, progress reports are mailed halfway through each marking period. Parents are encouraged to contact the teacher or guidance counselor if there is a question about a student's progress or if a conference is desired. Parent-teacher conferences are held for all elementary students in December. There will be an additional parent-teacher conference day held in March at teacher and administrator discretion.

#### **School Dismissal Manager**

The district has a new tool to better coordinate changes in afternoon dismissal PreK-12. Instead of sending in a note or calling the school to change a student's dismissal plans, parents will be able to log into a secure website and change the instructions on a case-by-case basis. For instance, if a child will be leaving school early for an appointment with a doctor, parents will be able to log into School Dismissal Manager and let the school know.

Anytime a change is made, a confirmation email will be sent to all parents of record for that child. Each day, just prior to dismissal, School Dismissal Manager will automatically send an up-to-the-minute dismissal report for ALL students to the Elementary office. This will ensure the safety of every student and avoid last minute scrambles for both parents and school staff.

#### **Emergency Contact Information**

We would like to remind parents about the importance of providing the school with phone numbers, including mobile, home, and place of employment, and an alternate number of a responsible person in the event of an emergency.

When you change your phone number(s), email address, mailing address, or place of employment, please notify the school immediately, since up-to-date records are extremely important for school-to-home communication.

Galway CSD utilizes several tools to communicate with families, including School Messenger telephone notification system, e-newsletters that are mailed by principals, the district website, district Facebook and Twitter, teacher texting apps, staff tweets, and more. Please "Like" the district on Facebook and "Follow us on Twitter @Galway CSD.

#### **School Closing Announcements**

In the event of school closings or emergencies, the district will call parents and emergency contacts via School Messenger, a telephone notification system. School closings will also be posted on the district website and broadcast on TV channels 6, 10, and 13 and radio stations WGY, 810 on the AM dial, WROW, WGNA and WFLY, on the FM dial. Such announcements will first be given as early as possible. Because of the volume of calls, some stations may announce closings later than 6:45 AM. Unless otherwise noted, all scheduled use of the school is canceled on a day that school is closed. All parents, especially working parents, should develop a plan with their children if school is dismissed unexpectedly during the day.

#### **Transferring to Another School**

Parents of pupils who are moving to another school district should notify the elementary office (grades PreK-5) or the guidance office (grades 7-12). They should come to school and sign the necessary papers so health records, academic records, and other transfer information can be sent to the new school. All books and materials issued to the student must be returned or paid for before the records can be forwarded. The name and address of the new school should be obtained by the parent prior to coming in and signing out.

## Family Educational Rights and Privacy Act

The District complies with the Family Educational Rights and Privacy Act (FERPA) of 1974. Parents and 18-year-old students may inspect official records relating to them including progress reports, grades, aptitude and achievement test scores, psychological tests, and teacher evaluations. A record may be challenged by parents or 18-year-olds when they believe it to be inaccurate or misleading. The principal has the authority to remove designated material if in agreement with the challenge. If the principal does not agree, the parent may appeal to the superintendent either to have it removed or to add explanatory comments to the record in question. Individual student records are confidential and are not released to colleges, employers, or elsewhere without written permission. Customary directory information, such as athletic team rosters, graduation lists, or club lists, is made public for school purposes, and a list of senior class members is provided to the military services-unless the district is given prior notice by parents that they do not want their child's name included in such lists. Parents should also inform the Superintendent if they do not wish their child's likeness to be included in occasional photos or film taken by the media or district staff for schoolrelated purposes. You must notify the superintendent by October 1st of each school year if you wish to deny permission for your student. Questions about school policies in connection with FERPA can be addressed to building principals or the superintendent.

#### **Electronic Information Retrieval**

The growing use of computers and modems in our schools has increased students' productivity, given them job skills for the 21st century, enhanced excitement about learning, and greatly expanded the information they can access for research projects.

The use of this technology does carry a risk, however. Online information systems and the Internet contain some information that parents would find offensive. While the risk of students inadvertently stumbling upon "adults-only" material has been exaggerated in the media, offensive material is available for determined searchers. Students are instructed in the appropriate use of online systems, and rules for computer etiquette and proper computer use are also posted in each computer lab and school library. The intentional misuse of any school equipment,

including computers, will result in disciplinary action,

including loss of computer privileges.

#### **Galway PTSA**

The Galway PTSA Welcomes You Back to School!

PTSA is committed to making this year another great success! Please help us continue our efforts here at school for our students and teachers.

#### Meet This Year's Executive Officers:

Kara Reed, President Trisha Hopper, Vice President Becky DiCaprio, Secretary

Amber Eaton, Treasurer

PTSA works hard to meet the needs of all students and teachers PreK-12. We honor our nurses, bus drivers, and all those who serve our school in different ways. We help fund items such as books and curriculum resources identified by the principals. We host school events and provide financial aid for things like: awards for graduation, academics, music; book fairs; after promparties; and more.

Volunteer opportunities are available. We need your support, thoughts, ideas, gifts, and talents. Please tell us how you can help by emailing us at galwayptsa@gmail.com

#### **School Insurance Policies**

The type of insurance that is available to schools contains the provision that, in the event of an injury to a student in school, the family's insurance will be used first. That amount which is not covered under the family policy may be submitted to the school district's insurer. Parents should be aware that the extent of coverage is limited and that not all medical expenses may be covered by the District's limited coverage payment. Injuries resulting from fights or irresponsible student behavior are not covered.

When a child is injured; pupil injuries must be reported to the school nurse immediately. Any injury not reported to the school nurse will not be covered by school insurance. If anyone is injured in a school sport, the coach of the sport must be notified by the student at the time of injury so he/she can fill out the required accident report in a timely fashion. A copy of the accident report will be provided to the student or his/her parent(s).

#### **Parent Information**

## Class Assignments and Grades on School Tool

Parents, you can now log onto School Tool via the district website to view your child's teacher, schedule, and more. Parents of students in Grades PreK-12 will be able to view report cards, progress reports, and attendance.

If you do not have an account for this valuable online tool, please call the school to have an account set up. This account will allow you to log on throughout the school year and review your child's information.

#### Response to Intervention (RTI)

Response to Intervention (RTI) is a systematic plan for the district, K-12, that identifies when students are not achieving at an appropriate pace for their grade level and outlines a specific plan of action to ensure they get back on track as efficiently as possible. Galway's RTI plan can be found at www.galwaycsd.org/RTI.

One powerful RTI intervention is our 9th Period, which is sometimes referred to as "RTI Lab" or "Extended Day." Students who participate in the RTI Lab leave during our second daily dismissal. Between first and second dismissals, students are engaged in various activities including enrichment opportunities, extracurriculars and clubs, play practice, athletics, student/teacher meetings, and 9th Period/RTI Lab.

When students are not meeting grade-level academic expectations, they may be assigned to 9th Period/RTI Lab wherein teachers work with small groups to provide targeted instruction to help close any identified learning gaps. This instruction is part of the legally defined school day, and attendance is mandatory when assigned. Students in 9th Period/RTI Lab can move in and out during the year depending upon academic success, and parents are notified whenever a student will be staying for second dismissal for this purpose. Students who participate in extracurricular activities such as athletics are in no way penalized when they are assigned to 9th Period/RTI Lab. Additionally, some athletes have been able to maintain their academic eligibility to play as a result of the targeted assistance they receive in the 9th Period/RTI Labs. Overall, the results from our 9th period/RTI Labs have been dramatic, and students are often very grateful for the assistance.

If you have any questions regarding 9th period/RTI Labs, please contact your building principal.

#### YMCA After-School Program

YMCA provides an after-school program at Galway Central School District for students enrolled at Joseph Henry Elementary School. After School hours are 2:30-6 p.m. They can accept sixth graders. Please contact 518-399-8118 ext. 3360 for more information regarding this program.

#### Annual Notification of the District Safety Plan

The Galway Central School District has developed a District-wide School Safety Plan and confidential Building level Emergency Response Plans for each building as required by New York State Safe School Against Violence in Education (S.A.V.E.) Law. This law requires the district to annually provide written information to all students and staff about emergency procedures. As required, the District-wide School Safety Plan was originally submitted to the New York State Education Department in June 2001. Each confidential Building-level Emergency Response Plan was originally submitted to the local police and New York State Police in June 2001.

The District-wide School Safety Team annually reviews the District-wide School Safety Plan. The Building-level Emergency Response Teams annually review the confidential Building-level Emergency Response Plans. All updates are approved by the Board of Education prior to resubmitting them to the New York State Education Department and the local police, the Saratoga County Sheriff, and New York State Police respectively.

The district will provide training throughout the year and, at a minimum, will conduct at least eight fire drills, four lockdown drills, and a district-wide drill to test other emergency plans and/or early dismissal. The district conducts periodic safety audits with police, fire officials, EMT/ ambulance, and safety specialist.

Emergency evacuation information is posted in each classroom and Emergency School Closing information can be found in the district calendar. For more information concerning the District-wide School Safety Plan, please contact School Superintendent Brita Donovan at 518-882-1033 ext. 3220.

#### Students With Cars

Parking on school property is a privilege. All cars parked in the lot must have a parking tag. Space is limited, therefore parking tags are only issued to seniors and juniors.

A parking tag application may be obtained at the senior high school guidance office and will be issued to the student once it's approved by the junior/senior high school principal. Students park at their own risk and the District takes no responsibility for damage to student vehicles. If it is necessary to curtail parking even further, a priority system will be determined by the junior/senior high school principal. Failure to comply with the rules stated on the application will result in suspension of the parking privilege. Parent permission is required on the application.

#### **Students With Bicycles**

Elementary students riding bicycles are to use the racks provided outside the elementary school. Junior/senior high school students are to use the racks outside the junior/senior high school music room. Students park their bikes at their own risk. The District takes no responsibility for damage to student bicycles. Students are to ride their bikes on walkways and roadways only. Students are to wear bike helmets.

#### The Board of Education

The Board of Education (BOE) consists of seven members elected to serve for four-year terms of office. All members serve without salary. Any qualified voter of the district may be a candidate for the Board. A petition, signed by a specified number of qualified district voters, must be filed with the Clerk of the Board prior to the Annual Election (held in May).

BOE business meetings are held at 6:30 p.m. Specific dates are listed on the calendar and website. Residents are encouraged and welcomed to attend Board of Education meetings to see and learn about the business of their schools. Specific questions or concerns should first be addressed to the Superintendent of Schools or to the individual building principals so details of the concern may be obtained and corrective action taken. In addition, the Board of Education can act more responsively if facts and details of concern are presented before a Board of Education meeting.

The Board has legal responsibility for the operation of the district within the framework of the laws of the State of New York. The Board establishes the policies under which the school district will be operated, and the Superintendent of Schools is responsible for administering the school program within the context of these policies.









Sunday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1	2
	3	Labor Day – No Classes	PreK & K Meet the Teacher 2:45-3:45 p.m 5  Superintendent's Conference Day - No Classes	Classes begin 6	7	8	ACT 9
Grandparent Day	10	Patriot Day 11	12	iReady Info Session 4:30-5 p.m. Grades 1-5 Meet the Teacher 5-6 p.m.	Board of Education Meeting 6:30 p.m. HS Library	Rosh Hashana Begins 15 at Sundown	16
Constitution Day	17	PTSA Meeting 6:30 p.m. at the Cock 'n Bull	19	School banking 20	PTSA Fall Fundraiser 21 Starts Grades 6-12 Open House 6:30 p.m.	22	Autumn Begins 23
Yom Kippur Begins at Sundown	24	25	PTSA JHE Picture Day <b>26</b> Galway Friends of Music Meeting	PTSA Junior/Senior HS <b>27</b> Picture Day School banking	28	Dance 9-12 29  Homecomin	Boys Soccer 5 p.m. Girls Soccer 7 p.m. Fireworks immediately following the games

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	School banking 4	Junior/Senior HS End of 5 First Interim	Superintendent's Conference Day - No Classes	SAT 7
8	Columbus Day Indigenous People's Day Canadian Thanksgiving No Classes	10	School banking 11 PTSA Meeting 6:30 p.m. PTSA Fall Fundraiser Ends	Board of Education Meeting 6:30 p.m. HS Library	Grades 5-6 Hovercraft <b>13</b> Junior/Senior HS Interims Mailed	Annular Solar Eclipse 14 This will be the last annular solar eclipse that will be visible from the United States until June 21, 2039.
15	16	17	Wear Orange for Unity Day School banking	19	JHE - Trimester 1 Progress Reports sent home	21
22	23	Galway Friends of Music Meeting 24	School banking 25		All-County Choral Fe entary Book Fair	ACT 28
29	30  PTSA Fall Eleme	Halloween Parade 1:15 p.m.		Mrs. Darlythisk		RET







Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			School banking <b>1</b>	Coffeehouse 7 p.m. 2	3	SAT 4
				entary Book Fair		
Daylight Saving Time 5 Ends, Fall Back	6	Election Day 7	School banking PTSA Meeting 6:30 p.m.	Emergency Release Day 9 Junior/Senior HS End of First Marking Period PTSA Photo Retakes Board of Education Meeting 6:30 p.m. HS Library	Veterans Day Observed - No Classes	Veterans Day 11
Diwali 12	Junior/Senior HS Start <b>13</b> of Second Marking Period JV & Varsity Winter Sports begin	14	School banking 15	Junior/Senior HS Report Cards Mailed	17	18
				NE Instru	ımental Music Festival at Lak	e George
19	Modified Winter Sports begin 20	21	22	Thanksgiving 23	24	25
				anksgiving Recess – No Class		
26	27	Galway Friends of Music Meeting 28	School banking 29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Parent-Teacher Conferences, Half Day PreK-5 JHE - Trimester 1 Report Cards sent home	SAT 2
3	Parent-Teacher Conferences, Half Day PreK-5	Parent-Teacher Conferences, Half Day PreK-5	School banking 6	Pearl Harbor Remembrance Day  Hanukkah Begins at Sundown  Senior High Holiday Concert 7 p.m. (snow date 12/14)  PTSA Holiday Gift Shop	8	ACT 9
10	11	Grades 6-8 Holiday Concert 7 p.m. (snow date 12/14)	School banking 13	Board of Education Meeting 6:30 p.m. HS Library	Junior/Senior HS End of Second Interim 15	16
17	18	Grades 1-5 Holiday Concert 6 p.m.	School banking 20	Winter Begins 21 Junior/Senior HS Interims Mailed	Holiday Recess - No Classes	23
Christmas Eve 24	Christmas 25	Kwanzaa Begins 26 Boxing Day	27	28	29	30
New Year's Eve 31			Holiday Recess - No Classes			









Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Happy New Year! 1  Holiday Recess - No Classes	Classes resume 2	School banking	3 4	5	6
7	8	9	School banking 1 PTSA Meeting 6:30 p.m.	Board of Education Meeting 6:30 p.m. HS Library	12	13
14	Martin Luther King, Jr. Day - No Classes	16	School banking 1	7 18	All County Orchestra	20 /Jazz Festival at BHBL
21	22	23		4 25	Regents Rating Day, Grades 7-12 No School Full day of school PreK-6 JHE - Trimester 2 Progress Reports sent home Junior/Senior HS End of Second Marking Period	27
28	Junior/Senior HS Start <b>29</b> of Third Marking Period	5th Grade Band "Informance" 6:30 p.m. Galway Friends of Music Meeting		1		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	D TICES D. Parak			All-County Band 1 Festival at Galway Junior/Senior HS Report Cards Mailed	Groundhog Day 2	All-County Band Festival at Galway
4	5	6	National Girls/Women 7 in Sports Day School banking PTSA Meeting 6:30 p.m.	Board of Education Meeting 6:30 p.m. HS Library	9	Lunar New Year Chinese New Year - Year of the Dragon ACT
11	Lincoln's Birthday 12	13	Valentine's Day Ash Wednesday School banking	Digital Learning Day 15	16	17
18		20	Winter Recess - No Classes	Washington's Birthday 22	23	24
25	26	Galway Friends of Music Meeting 27	School banking 28	29	alar I	









Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				AWAZINGLY: - FAI	1	2
3	4	Junior/Senior High Choral Concert 7 p.m. (snow date 3/7)	School banking 6 Junior/Senior High Band Concert 7 p.m. (snow date 3/7)	Junior/Senior HS End of <b>7</b> Third Interim	Superintendent's Conference Day - No Classes	SAT <b>9</b>
Daylight Savings Time 10 Begins, Spring Forward	Beginning of Ramadan  JV & Varsity Spring Sports begin	12	School banking 13 PTSA Meeting 6:30 p.m.	Pi Day Board of Education Meeting 6:30 p.m. HS Library JHE - Trimester 2 Report Cards sent home Junior/Senior HS Interims Mailed	15	16
St. Patrick's Day 17	Modified Spring Sports begin	19	School banking 20	21	22 Junior/Senior HS Dra	23 ma Production 7 p.m.
Holi 24 Palm Sunday Jr/Sr HS Drama Production 2 p.m. Easter 31	25	Galway Friends of Music Meeting	School banking 27	28	Good Friday - No Classes	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	April Fool's Day 1	2	Spring Recess - No Classes	4	5	6
7	Total Solar Eclipse 8 A total solar eclipse happens when the moon passes between the sun and the earth and blocks the sun.	Eid al-Fitr 9	School banking PTSA Meeting 6:30 p.m.	11	Junior/Senior HS End <b>12</b> of Third Marking Period	ACT 13
			NYS ELA Assessr	nents Grades 6-8		
14	Tax Day 15	16	School banking 17	18	19	20
		N'	YS ELA Assessments Grades 3	3-5		
					NYSSMA Solo F	estival at BHBL
21	Passover Begins at Sundown Earth Day	23	School banking 24 Grade 4 Band Recruitment Night 7 p.m. HS Band Room	Board of Education Meeting 6:30 p.m. HS Library	26	27
	NYS Math Assess	ments Grades 6-8				
28	29	Galway Friends of Music Meeting  Board of Education BOCES Budget Vote 8 a.m.				
	NYS Math Assess	ments Grades 3-5	Photo credit: Brian Marshall			Photo credit: Brian Marshall









Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			School banking <b>1</b>	2	3	SAT 4
			N	YS Math Assessments Grades	3-5	
					FFA Convention in Buffalo	
Cinco de Mayo Orthodox Easter	6	7	School banking 8  NYS Science Assessment Grades 5 & 8  PTSA Meeting 6:30 p.m.	Board of Education 9 Budget Hearing 6:30 p.m. HS Library PTSA Elementary Family Fun Night	Junior/Senior HS End 10 of Fourth Interim	11
			PI	「SA Spring Elementary Book F	air	
Mother's Day 12	13	Grades 4-5 Spring Concert 6 p.m.	School banking 15	Junior/Senior HS Interims Mailed PTSA District Appreciation Day	Superintendent's Conference Day - No Classes	Armed Forces Day 18 Prom
		PTSA Spring Elem	nentary Book Fair			
19	20	School Budget Vote 10 a.m8 p.m. Gym Grades 6-8 Spring Concert 6:30 p.m. Board of Education Meeting 7:30 p.m. HS Library	School banking 22 Scotia Parade 6:15 p.m. (students meet at 5 p.m.)	23	24	25
26	Galway Memorial Day 27 Parade 10 a.m. (students meet at 9 a.m.)  Memorial Day – No Classes	Senior HS Spring Concert and Awards Ceremony 6:30 p.m.	School banking 29	Awards Night Grades 9-12	FFA Banquet 6 p.m. 31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						SAT 1
Charlton Parade 2 p.m. (students meet at 1 p.m.)	3	Regents Testing Day  Galway Friends of Music Meeting	School banking 5 Awards Night Grades 6-8	6	7	ACT 8 Saratoga Flag Day Parade noon (students meet at 10:30 a.m.)
9	10	11	PTSA Meeting 6:30 p.m.	Last Day of School Grades 7-12 Board of Education Meeting 6:30 p.m. HS Library	Flag Day 14 HS Regents Exams, Grades 9-12 Only Attend on Days with An Exam	15
Father's Day 16	Eid al-Adha 17  HS Regents Exams, Grades 9-12 Only Attend on Days with An Exam	HS Regents Exams, 18 Grades 9-12 Only Attend on Days with An Exam	Juneteenth - No Classes	Summer Begins 20 HS Regents Exams, Grades 9-12 Only Attend on Days with An Exam	HS Regents Exams, 21 Grades 9-12 Only Attend on Days with An Exam Half Day PreK-6	22
30	HS Regents Exams, 24 Grades 9-12 Only Attend on Days with An Exam Half Day PreK-6	HS Regents Exams, Grades 9-12 Only Attend on Days with An Exam Half Day PreK-6 JHE - Trimester 3 Report Cards sent home	Regents Rating Day 26	Graduation Rehearsal <b>27</b> 9 a.m.	Graduation 10 a.m. 28	29





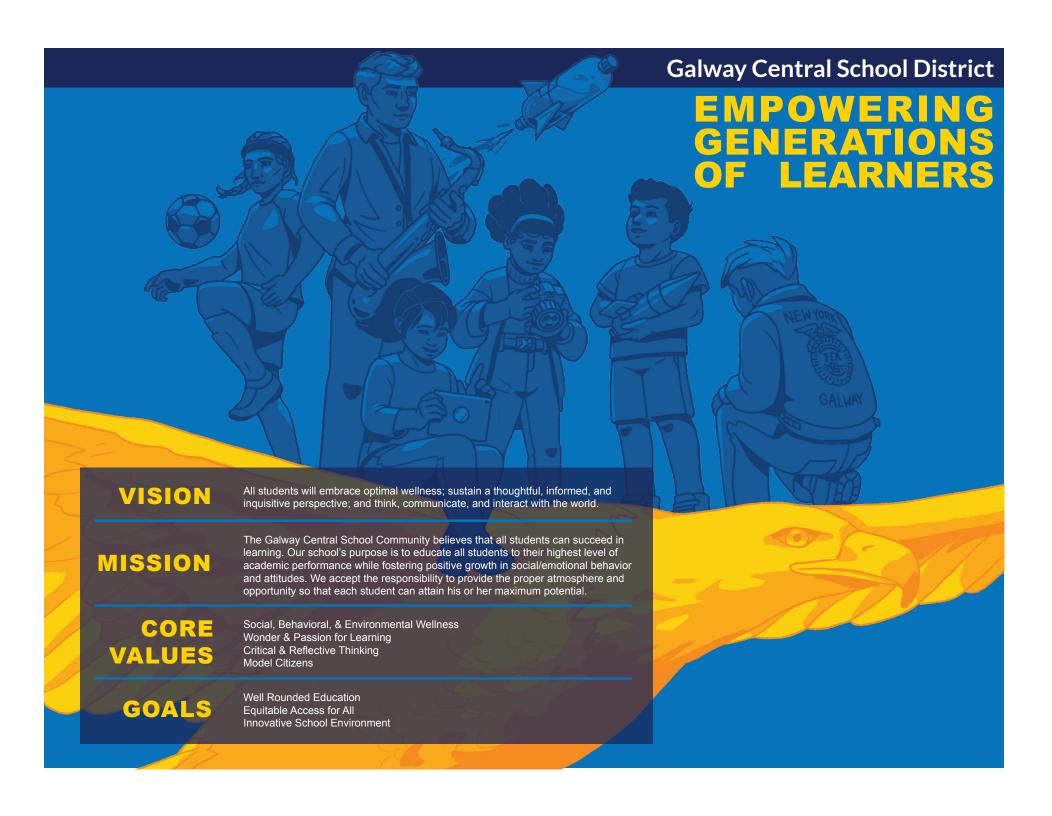


# **July** 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	Independence Day	5	6
7	Summer School Begins Grades 6-12	Board of 9 Education Org. Meeting 6 p.m.	10	11	12	13
Bastille Day	15	16 Ashura Begins at Sundown	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# August 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	Last 15 Day of Summer School Grades 6-12	16	17
18	Summer Regents	Summer Regents	21	Board of Education Meeting 6:30 p.m. HS Library	23	24
25	JV & 26 Varsity Fall Sports begin (Modified sports begin 9/3)	27	28	29	30	31



# Empowering Generations of Learners









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